

BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK

RECORD OF DECISION TAKEN BY OFFICERS UNDER DELEGATED POWERS

This is a record of a decision taken by an officers under delegated powers and where necessary taken in consultation with members and officers.

REPORT TITLE:	Timetable of Meetings – 2024 / 2025
OPEN/EXEMPT	Open
LEAD OFFICER	Sam Winter
IS DECISION SUBJECT TO CALL IN?:	No
DATE DECISION ADVERTISED:	20 th December 2023
DATE OF DECISION:	N/A
DEADLINE FOR CALL IN:	N/A
PRE-SCREENING EQUALITY IMPACT ASSESSMENT COMPLETED:	No

<p>Delegated Power Specify the particular delegated power being exercised by reference to the Scheme of Delegation or the Council body minute and date.</p> <p>Scheme of delegation 1.3.1 – Timetable of Meetings 2024 / 2025</p>
<p>Decision Taken Specify precise details of the decision taken.</p> <p>Agreeing the Timetable of Meetings for the Municipal Year.</p>
<p>Reasons for the Decision Specify all reasons for taking the decision.</p> <p>Setting the timetable for the year permits rooms to be booked when required and dates in diaries to permit Council business to be maintained.</p>
<p>Details of alternative options, if any, considered and rejected.</p> <p>None.</p>

Any declarations of interest and details of any dispensations granted in respect of interests (in relation to officers and any Members consulted).

None.

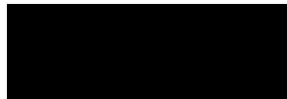
List of Background papers

Previous timetables.

Authorisation

Post Held: Debbie Gates, Executive Director

Signature:



Date:

20.12.2023

Consultation with members/officers

If the decision is taken following consultation with the members/officers, please give details:

Name of Members/officers consulted: Councillor Terry Parish, Leader of the Council

Signed by Member/officer as consulted:



Date:

20th Dec 2023,

Calendar of Meetings 2024 / 2025

	2024								2025			
	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Monday		3 PLANNING	1 PLANNING		2 PLANNING			2 PLANNING		3 PLANNING	3 PLANNING	
Tuesday		4 E&C	2		3 E&C	1		3		4 CABINET (Budget)	4 CABINET	1 R&D
Wednesday	1	5 R&D	3		4 CPP	2		4	1 HOLIDAY	5 CABINET (other matters)	5	2 CPP
Thursday	2 PCC ELECTION	6 PCSV	4 PCSV	1 PCSV	5 PCSV	3		5 PCSV	2 R&D	6 PCSV	6 PCSV	3
Friday	3	7	5	2	6	4	1	6	3	7	7	4
Monday	6 BANK HOLIDAY	10	8	5	9	7 PLANNING	4 PLANNING	9	6 PLANNING	10	10	7 PLANNING
Tuesday	7 PLANNING	11 CABINET	9	6	10 R&D	8 E&C	5 CABINET	10 CABINET	7 CPP	11	11 R&D	8 E&C
Wednesday	8	12	10	7	11	9	6	11	8 E&C	12	12	9
Thursday	PCSV	13	11	8	12	10 PCSV	7 PCSV	12	9 PCSV	13	13	10 PCSV
Friday	10	14	12	9	13	11	8	13	10	14	14	11
Monday	13	17	15	12	16	14	11	16	13	17	17 AUDIT	14
Tuesday	14	18	16 E&C	13	17 CABINET	15 R&D	12	17	14 CABINET	18 R&D	18	15 CABINET
Wednesday	15	19	17 CPP	14	18	16 CPP	13	18	15	19	19	16
Thursday	16 ANNUAL COUNCIL	20 KLACC	18	15	19	17	14 KLACC (SE)	19	16	20	20 KLACC	17
Friday	17	21	19	16	20	18	15	20	17	21	21	18 GOOD FRIDAY
Monday	20	24 AUDIT	22	19	23 AUDIT	21	18 AUDIT	23	20 AUDIT	24	24	21 EASTER MONDAY
Tuesday	21	25	23 R&D	20	24	22	19 R&D	24	21	25 E&C	25	22
Wednesday	22	26	24	21	25	23	20	25 HOLIDAY	22	26 CPP	26	23
Thursday	23	27 COUNCIL	25	22	26 KLACC	24 COUNCIL	21	26 HOLIDAY	23 KLACC	27 COUNCIL	27 COUNCIL	24
Friday	24	28	26	23	27	25	22	27 HOLIDAY	24	28	28	25
Monday	27 BANK HOLIDAY		29 PLANNING	26 BANK HOLIDAY	30	28	25	30 HOLIDAY	27		31	28
Tuesday	28		30 CABINET	27		29	26 E&C	31 HOLIDAY	28			29
Wednesday	29 CPP		31	28		30	27 CPP		29 JOINT PANELS BUDGET			30
Thursday	30			29 COUNCIL		31	28 COUNCIL		30 COUNCIL			
Friday	31			30			29		31			

KEY:

- CAB = Cabinet
- E&C - Environment & Community Panel
- AC = Audit Committee
- R&D = Regeneration & Development Panel
- CPP = Corporate Performance Panel
- KLACC - King's Lynn Area Consultative Committee

PC = Planning Committee
 PC SV = Planning Committee Site Visits
 Christmas/Easter/Bank Holidays

COUNCIL = Council
 ANNUAL COUNCIL
 2 May - Police & Crime Commissioner Election